



RECITAL PACKET

SHOW DATES/TIMES:

SATURDAY, MAY 18TH

SHOW A: 11:00AM-12:30PM

SHOW B: 2:00PM-3:00PM

SHOW C: 5:30PM-7:30PM

IMPORTANT DATES & VENUE LOCATION

WEEK OF APRIL 8TH:
Costumes Distributed

APRIL 27:
Last day to submit Recital Program Shout-Outs

WEEK OF APRIL 28TH:
Parent Watch Week

MAY 4:
Last day to Pre-Order Flowers

MAY 5:
Recital Photo Day

MAY 11:
Recital Photo Day

MAY 16:
Last day of Spring Classes

MAY 17 - 18:
Dress Rehearsals & Shows

VENUE LOCATION:
TCC's Turner Auditorium
([click for Google Map](#))
444 Appleyard Drive
Tallahassee, FL

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Spring Recital Webpage: www.pdctally.com/recital

[CLICK HERE TO VISIT THE RECITAL WEBPAGE](#)

This webpage is your GO TO for all Recital Information!

3 Separate Shows - WHY?

We take many factors into consideration in planning our performances, but the most important factors are: 1) making sure our youngest and most beginning dancers are not too overwhelmed with too many performances, 2) doing our best to ensure that most parents/family members are able to attend one show and see all of their dancers' recital numbers, and 3) making sure that the length of the show is acceptable to our viewing audience. **It's a difficult balance!**

Taking all of these factors into consideration, we believe that offering three separate shows best meets the needs of the majority of our dance families. Due to the number of classes and siblings, we have done our very best to try and keep kids in only **one** show, but as you might imagine, **in some situations, this is an impossible task!**

The good news is that our staff are seasoned pros at running these recitals, and they will move quickly and efficiently. We take great pride in our show productions, including lighting and background effects, and promise that your family will have a great recital day!

PERFORMANCE DETAILS

SHOW A: SATURDAY, MAY 18

[All Elementary Classes, Company & Recital Production]

11:00AM - Performance Time | Call Time: 10:30AM

{estimated show length is 1.5 hours}

SHOW B: SATURDAY, MAY 18

[All Discover Dance & Mini Classes, Mini & Petite Co. & Recital Production]

2:00PM - Performance Time | Call time: 1:30PM

{estimated show length is 1 hours}

SHOW C: SATURDAY, MAY 18

[All Tween & Teen Classes & Recital Production]

5:30PM - Performance Time | Call time: 5:00PM

{estimated show length is 2 hours}

LIST OF PERFORMING CLASSES & RUNNING ORDERS

- [Click here for a LIST OF PERFORMING DANCES](#) for you to determine which show(s) your dancer will perform in. The list will also be updated to include the show order as we have those details finalized.
- Please note that we have done our best to make these show selections as convenient as possible for all families. **We are not able to make any additional changes or accommodations to these shows and/or show orders.**

MANDATORY DRESS REHEARSAL INFORMATION

SHOW A DRESS REHEARSAL: FRIDAY, MAY 17TH

Dress rehearsal begins at 4:00PM. [CLICK HERE](#) for specific call times - COMING SOON.

SHOW B DRESS REHEARSAL: FRIDAY, MAY 17TH

Dress rehearsal begins at 5:00PM. [CLICK HERE](#) for specific call times - COMING SOON.

SHOW C DRESS REHEARSAL: FRIDAY, MAY 17TH

Dress rehearsal begins at 6:30PM. [CLICK HERE](#) for specific call times - COMING SOON.

- All dress rehearsals are MANDATORY for all dancers.
- We have done our best to estimate the time that each dance will rehearse on stage. In order to ensure that we are as efficient and timely as possible, **each dancer must report to the venue auditorium, in FULL COSTUME, HAIR & MAKE UP, by the assigned CALL TIME.** At your venue assigned call time, a member of the staff will gather the dancers to get them lined up for their stage rehearsal time. Even if a friend tells you that we are not “on schedule”, please plan to be STAGE READY at your CALL TIME unless we have notified you otherwise.
- Please **ARRIVE 10 minutes BEFORE** your assigned call time to be sure that your dancer is in full costume, including hair, makeup and shoes, and ready to be on stage at their assigned call time. **Call time = STAGE READY and in the auditorium.** Make sure you arrive at least 10 minutes early in order to be STAGE READY at the CALL TIME.
- There will be seats marked in the auditorium for the dancer(s) to watch the rehearsal while they wait for their time on stage. They will sit with their classes. Staff members will gather the class when it is time for them to go to the stage for their performance. Once you arrive, please check your bags in the assigned dressing room (room assignments will be posted on the recital webpage) and find your dancer(s) class marked seating in the auditorium.
- Dancers are encouraged to watch as much of the rehearsal performance as possible as **they will not be allowed to go in and out of the auditorium during the performances** on Saturday.
- **IMPORTANT:** All dancers must stay at the recital to participate in the FINAL BOW & Awards Ceremony on Saturday until they are dismissed. Please read more on awards & dancer safety below.

COSTUME & ACCESSORY INFORMATION

- Costumes for the Spring Recital are purchased and yours to KEEP!
- **Costume Style & Fit:** Our instructors and costume staff spend many hours to determine just the right costumes for each class. Costumes are at the discretion of each instructor, always age appropriate and of great quality. Keep in mind, to keep the cost of costumes down, the majority of costumes are ordered from a catalog and not custom made for each dancer. Alternations may need to be made at the studio discretion so that all costumes fit our dancers consistently.
- **Costume Check Out:** We will check out costumes to your dancer(s) the week of April 8th. Dancers ages 12 and under must have their costume checked out by an adult. Dancers 13+ may check out their own costume. **ALL past-due tuition, costume and recital fees must be paid in full in order to check out a costume.** You may check the status of your account by **CLICKING HERE**. PDC is not responsible for costumes once they have left our property.
- **Important Costume Care Instructions:** Each costume will come with a costume care card - be sure to read it carefully! Under no circumstance should your dancer wear their costume for "play" prior to recital photo day, dress rehearsal or recital day! It is imperative that each costume is cared for carefully. We ask that the child's name or initials be put in EVERY costume, accessory, shoe and pair of tights! Specific care and washing instructions are listed inside each costume. Never iron or machine wash a costume! Dry clean ONLY AFTER the performance! If a costume is wrinkled, please use a steam to release the wrinkles; NOT an iron!
- **Undergarments:** For females: tights worn under a costume serves the purpose of an undergarment. It is not necessary to wear underwear underneath the tights as it will often show and we do not want to see anything peeking out from your beautiful costumes! For more mature females, please make sure proper dance bras with clear straps or straps that match skin tone are worn if needed. Silicone adhesive "petals" are also useful for more mature females. For males: please wear proper under garments.
- **Costume Changes & Organization:** For females: We will have a curtained off area and/or pop up changing pods in the classroom for girls who need to change costumes. Girls with 6 or more costume changes during the recital will have a backstage dressing room with a spot assigned to them. There will always be a staff member or parent volunteer in the dressing room to assist with quick changes, accessory placements, shoes etc. For males: All boys that have costume changes will be permitted to use the boys dressing room backstage to change their costume. **PLEASE MAKE SURE ALL COSTUMES ARE LABELED WITH YOUR DANCER'S NAME/INITIALS!** Encourage your dancer to hang their costumes up (or put them back in their garment bag) after they have changed out of it to keep our dressing rooms tidy, and to lower the risk of losing costumes or accessories.
- **Jewelry & Polish:** Please, remove all nail and toe polish prior to recital day. Absolutely no jewelry is to be worn on stage. This includes string "friendship bracelets" and anklets. The only accessories that should be worn are those that came with the costume.
- **Tights, Shoes & Other Details:** Information about costume accessories (color of shoes, tights, leotards, leggings and hair) will be uploaded to the "Costume" section of the recital webpage the week of April 8th. **You are responsible for supplying the correct color and style of shoes and tights. Those items are NOT included with your costume fee, but are your responsibility.** Please check the Costume section of the website for details about the costume accessories you will need to provide/wear.

DRESSING ROOM & DROP OFF/PICK UP INFORMATION

- **SAFETY PLAN IN EFFECT!** As part of our ongoing commitment to health and safety, PDC has reviewed all of our policies this year and have made some updates and improvements to our Recital Safety Plan. Our drop off and pick up procedures reflect our commitment to ensuring that all of our dancers are safe during our Recitals. We ask you to trust that we have put a lot of thought into these procedures and ask you for your full review & compliance.
- **Dressing Room DROP OFF:** Please plan to have one parent drop off your dancer. This parent will check in at the check-in table to confirm your dressing room assignment. You will be given a card with your dancer's name on the back of it. **Please keep it safe** as it will be what you need to pick up your dancer at the conclusion of the performance. Once you drop your dancer off, you will need to leave the dressing room area unless you are a registered volunteer. NO PARENTS, other than registered volunteers or faculty members, are permitted in the dressing rooms during the performances.
- **Dressing Room PICK UP:** Please send only one parent to the dressing room to pick up your dancer. ALL dancers will be kept safely in the dressing room until a parent has picked them up. Please form a line outside of the dressing room. You will need to present your dancers card to the dressing room volunteer in order to pick up your dancer. ***This procedure applies to all dancers age 12 and under.***
- **Dressing Room Assignments:** Dressing room assignments will be posted to the Spring Recital webpage the week of the performance. Please understand that it is critical that your dancer use their assigned dressing room as this is how we ensure we have all dancers stage ready when it is their time to perform. If you have a concern regarding a dressing room assignment, you will need to see a member of our staff to discuss it.
- **Changing in the Dressing Rooms:** We have a large team of staff and volunteers who will be in the dressing rooms to assist your dancer(s) with any needs they might have. These volunteers will be well-trained and will help keep your dancer safe and on time. NO PARENTS, other than registered volunteers or faculty members, are permitted in the dressing rooms during the performances.
- Once the performance begins, **all dancers must remain backstage in their assigned dressing room until the conclusion of the performance.** Our parent volunteer team will assist with any needs they might have and ensure their safety to and from the stage. At the end of the show, the Pick Up Policy will be in effect for getting your dancers from the backstage area.
- We will have activities for our youngest dancers available to them during their waiting time in the dressing room. This will include a movie on a projector screen, coloring books/crayons, board games etc. Please do not send your dancer with a personal tablet, as PDC cannot be responsible for lost or damaged items. Older dancers can bring electronics or other activities, but keep in mind that access to WiFi is limited and may not be available in the dressing rooms.
- Water bottles can be brought into the dressing room, but no other drinks are allowed.
- No men are allowed in the women's dressing rooms.
- NO pictures may be taken inside the dressing rooms. We will have photo backdrops for you to use for photos in the lobby area. You may also take pictures in the hallway areas.

HAIR REQUIREMENTS

- All dancers in Show A should have their hair pulled back away from their face. A bun is preferable, but if hair is too short for a bun, just pull the hair back and away from the face.
- All other dancers are required to wear their hair in a low “ballet or cinnamon bun” with a **middle part**, just above the nape of the neck. When looking at the dancer from the front, you should not see the top of their bun. A bun tutorial will be sent out closer to the recital date!
- Hairspray and gel must be used to achieve a slicked back look with no flyaways. It is recommended you start with wet or damp hair.
- You should use hair pins (U shape) as your primary method to secure hair, and bobby pins as a secondary. A hair net should always be used to create a clean look.



- For gentlemen, please make sure that hair is secured and neat! Hair spray or gel should be used to make sure that hair is away from the eyes and forehead.

MAKE UP REQUIREMENTS & SUGGESTIONS

- Makeup is required for all dancers so that the audience can see their face on stage. Please take time to do your dancer's makeup carefully and practice before the recital to reduce stress on rehearsal & recital day.
- Dancers under age 5 only need pink blush and brick-red lipstick (not cherry!).
- Dancers ages 6-8 are recommended to wear eyeshadow, blush and lipstick.
- Dancers ages 8+ are recommended to wear full stage makeup, including foundation, mascara and eyeliner.
- Eyeshadow recommendation: Maybelline Eyeshadow Natural Smokes - [Link on Amazon](#)
- Blush recommendation: Covergirl Cheekers #110 - Classic Pink - [Link on Amazon](#)
- Lipstick recommendation: Maybelline Superstay Lipstick #50 - Voyager - [Link on Amazon](#)
- Please fill in eyebrows.
- You will feel like you are putting a lot of makeup on your child's face and that is normal. You want them to be seen!
- **Click here for a great stage makeup tutorial.**

TICKETS

- **NEW THIS YEAR:** All patrons will have ASSIGNED SEATING. We will also have tiered pricing - tickets will range in price from \$15 to \$20.
- Tickets will be sold online through our ticketing website and available for purchase on April 8, 2024.
- Each **family** will receive a priority code & coupon code for 2 recital tickets the week of April 1. The coupon code is valued at \$30 (two upper level tickets) and will be applied at checkout (just like a coupon code works when you buy something online). If you choose to purchase tickets in a different pricing tier, you will be required to pay the difference in price.
 - *Example: You add two tickets from the center orchestra to your cart (priced at \$20). Your cart total will be \$40 + applicable taxes and fees. The coupon code provided will knock \$30 off your price, and you will be required to pay for the difference in cost.*
- Your priority code will allow you access to secure your two free tickets between April 8 and April 15. You will be able to purchase additional tickets for each show when they go on sale to the general public on April 15.
- All patrons over age 2 must have a ticket to enter the theatre. Children age 2 and under can sit on the lap of their adult.
- **Tickets are non-refundable.**
- If your dancer is in more than one show, you will receive tickets to each show, with the exception of the Recital Production dancers. If your dancer is in Production but not on Company, please check your email for additional ticketing information.
- **CLICK HERE** for our guide that will help you navigate the ticketing website.
- Any remaining tickets for the shows will be sold at the door, but please note that in the past we have not had many tickets available for day-of purchase. **Advance purchase of recital tickets is strongly recommended.**
- **PLEASE READ:** To avoid distractions to our viewing audience, we ask that you remain seated for the duration of the show except for emergent situations only. We will have intermissions halfway between all three recitals. This is a great time to use the restroom before returning to your seat for the second act. **All dancers are required to stay for the duration of the show and will participate in the final bow.**

RECITAL MERCHANDISE & FLOWERS

- We will have some fun new PDC branded merchandise available for sale when you order your tickets online, and beginning at Dress Rehearsal. Pre-ordered merch will be available for pick up at Will Call. Recital stickers, t-shirts and sweatshirts will be available along with all of our other PDC merch at the lowest prices you've ever seen them...
- If you want to purchase on-site, we encourage that you come early for best selections as merchandise is sold on a first come, first serve basis!
- We will have flower bouquets (one dozen assorted roses & greenery) available for purchase for **\$18**. We strongly encourage you to PRE-ORDER them online through the Recital webpage. **PRE-ORDERS ARE DUE BY MAY 4.** To pre-order your flower bouquet, [click here](#).
- We will have a very limited amount of flowers available to purchase onsite. Once they are gone, they are gone! To ensure your dancer has flowers, you can pre-order a flower bouquet by [clicking here](#).



PICTURES & VIDEOS

- Recital photos will be taken by Kate Bellflower Photography in-studio on Sunday, May 5 and Saturday, May 11. Recital photos are optional. **Sign ups are required, and there is a \$10 fee to secure your dancer's time slot.** All of the photos in our lobby and used in our marketing are taken by Kate Bellflower - she does fantastic work!
- Parents are not required to purchase photos prior to having them taken. Proofs will be sent out prior to purchasing, and photo package prices are listed below:
 - Digital images: 1 image - \$25 / 2 images - \$45 / 3 images - \$60 / 4 images - \$75 / 5 images - \$90
 - Print package: \$37 and includes: 2 8x10's, 2 5x7's, 1 4x6
 - A la carte prints: 1 4x6 - \$7.00 / 1 5x7 - \$8.00 / 1 8x10 - \$10.00
 - If you would like additional images, pricing can be discussed with the photographer.
- Group photos will be taken immediately following each class' stage rehearsal time during Dress Rehearsals. Our instructors will assist in transporting the class to have their picture taken.
- You are welcome to take videos and non-flash pictures of the DRESS REHEARSAL performances, but **NO video taping or flash photography is allowed during the performances. Flash photography is especially dangerous to the dancers on stage, so please make sure that your flash is OFF while taking pictures.**
- PDC owns the right to all of the choreography performed during the Recitals. Please do not post choreography in its entirety on any social media site unless you give credit to the choreographer (the instructor) **and** the studio.
- All of the performances will be professionally recorded. Each family will receive a digital link to downloads of the performances. **This is included in your recital fee.** You can expect to receive this link within three weeks of the conclusion of our shows.

VOLUNTEER HELP NEEDED

- We cannot make these amazing productions happen without a team of incredible volunteers! We are seeking a bigger team than ever to help manage and facilitate our shows this season.
- If you are interested in signing up, please [CLICK HERE](#).
- Volunteers will be required to attend one in-person volunteer meeting the week of May 13th at the studio. This meeting will go over all day-of expectations.
- Volunteers can expect to have to arrive early prior to your assigned show.
- Volunteers will be permitted to sit in the audience to watch their dancers performance(s) in reserved seating areas.
- Thank you in advance for helping when and where you can - we couldn't do it without you!



RECITAL PROGRAM SHOUT-OUTS

- Our Recital Programs are commemorative and high-quality each season. We offer parents the opportunity to shout-out their dancer, or advertise for their business, for a small fee.
- Send your dancer a unique and personalized message and include a photo (or more) of your choice.
- All personal ads will be custom-designed for you. All you need to send us are the pictures and your verbiage!
- All programs are printed in FULL COLOR on 8x5.5" pages.
- All programs will reach approximately 750 guests over the course of recital day.
- Stop by our front desk to view examples of our previous programs!

Recital Shout-Out Pricing:

1/4 Page - \$25 - 1 Photo

1/2 Page - \$40 - 2 Photos

Whole Page - \$60 - 3 Photos

Please email pdcrecitalprogram@gmail.com if you'd like to request a program ad and include the following:

- Requested size
- Photo(s)
- What you would like the personalized note to say
- Business information including logo & personalized note (if needed/wanted).

All recital program shout outs are due to the studio by **May 1, 2024**.



Examples from Previous Years

FAQ

Is Dress Rehearsal necessary?

Yes! As much as we are preparing for recital in the classroom, dress rehearsal is an opportunity to introduce the dancers to the flow of the show, the feel of the stage with lights and spacing, and how it feels dancing in costume PRIOR to performing in front of an audience. Dress rehearsal also helps alleviate a lot of “stage fright” issues and helps dancers to feel confident and excited about their performance.

Can I watch the Dress Rehearsal?

Yes! Parents are welcome to watch the Dress Rehearsals and take NON-FLASH photos and videos. Videos and photos are not allowed during the performance so doing this during Dress Rehearsal is encouraged. While watching, please use good theatre etiquette by not talking too loudly, applauding for all dancers, and refraining from any kind of negative talk regarding dancers or their performances. However, only 2 guests per dancer are permitted in the theatre during Dress Rehearsal. We request that only parents and/or guardians of children stay for Dress Rehearsal, and you do not use this as an opportunity for family members to see the show “for free”.

Can I pull my child after they dance on recital day?

No. All dancers are required to remain backstage until the finale/bow is complete. This is for the safety of all dancers. Once the show begins, the focus of our volunteer team will be to ensure that the show runs smoothly and that dancers are where they need to be for performances. We do not have the capacity to safely dismiss students while the performance is taking place. When the bow is completed, all dancers will be escorted by staff members or volunteers back to their assigned dressing rooms where they will wait for a parent to check them out using their “check out card”.

Does my ticket count toward all shows?

No. If your dancer is assigned to more than one performance, you will receive an additional two free tickets to their second performance. You will receive an email with more information about ticketing.

Can I go backstage or to the dressing room area during the performance?

No. Only PDC faculty and registered volunteers may go backstage during the performances. One parent may drop off and pick up at the check-in tables before and after the shows.

FAMILY RESPONSIBILITY CHECKLIST

- Label each costume, accessory, tights and shoes with your dancers name and/or initials.
- Ensure you have the appropriate color of tights (or socks) and shoes for each dance.
- If you are not using a dance garment bag (one will be provided for each costume), please make sure the hanger your dancers costume is on is labeled with their name. Dance garment bags are very helpful, and we recommend keeping your dancers costume in the bag it came in.
- Pack your make up, hairspray, extra bobby pins, hair pins and any other items that may be helpful the weekend BEFORE recital. A helpful packing list can be found on our recital website (it is comprehensive and not all items may be necessary).
- Dancers should **check in** wearing the costume for their first dance.
- Make up and hair should be done at home if possible. Touch ups can be done in the dressing room.
- Pack activities to stay busy in the dressing rooms, but know that PDC is not responsible for any lost/stolen devices. Snacks that are NOT messy can be packed as well as WATER. No other drinks are allowed in the dressing rooms, per theatre policy.